

October 4, 2022

Eric Whipple, Superintendent  
Charlotte Valley Central School District  
15611 State Highway 23,  
Davenport, NY 13750

**Re: Award of Contracts  
Charlotte Valley Central School District  
2022/23 Capital Outlay Project  
HUNT 3064-019**

Dear Mr. Whipple:

The Charlotte Valley Central School District received bids for this project on Wednesday, September 14, 2022. A Tabulation of the Bids is attached.

Hunt, in conjunction with Schoolhouse Construction Services has reviewed all bid forms and the qualifications of the low bidder for the Contract noted below. Bids were received for a single prime General Contract. Based on our review and conversations with the School District we present the following summary of information for the Board of Education's review and action.

**A. SUGGESTED CONTRACT AWARD**

**Contract #101 – General Trades Work:**

**Eastman Associates General Contractors**  
6 Railroad Ave.  
Oneonta, NY 13820

Base Bid	\$49,450
Alternate #2 (Flooring replacement in Room 186)	\$24,200
<b>Total Recommended Contract Award</b>	<b><u>\$73,650</u></b>

**B. OTHER CONSIDERATIONS**

**Bid Alternates:** Bid alternates were also included in consideration. We recommend the Board award Alternate #2 as listed listed above and not award alternate #1 or #3 at this time.

Alternate ALT #1 - \$24,000 (Flooring replacement in Room 183)  
Alternate ALT #3 - \$28,400 (Flooring replacement in Corridor C116 & C117)

Please note that the bidding documents allow the Board to accept or reject alternate prices up to 60 calendar days following the closing date for bidding.

**C. UNIT PRICING**

**Unit Prices:** Unit Pricing was requested for this project. All Unit Pricing was reviewed by HUNT and Schoolhouse Construction Services and found to be acceptable.

**D. BUDGET SUMMARY**

Total Project Budget (Including Construction Contingency and Incidentals)

<b>Capital Outlay Project</b>	<b>\$ 100,000</b>
Total Recommended Contract Award:	<b>(\$ 73,650)</b>
Construction Contingency	<b>(\$ 5,000)</b>
Incidental Budget	<b>(\$ 16,000)</b>
Project Balance & Contingency Budget	<b>\$ 5,350</b>

**E. CONCLUSIONS**

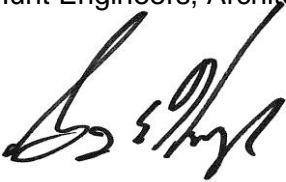
In conclusion, we suggest that the Charlotte Valley Central School District take the following action at the next Board Meeting:

1. Award the low base bids pricing as noted in Paragraph A above.
2. Do not award alternate pricing as indicated in Paragraph B above.
3. Accept the Unit Prices as indicated in Paragraph C above.

I hope that the above information will allow the Board to complete its review and take appropriate action. Please do not hesitate to call me if additional information is needed to assist the Board in its considerations.

Sincerely,

Hunt Engineers, Architects, Land Surveyors & Landscape Architect, DPC



Gary Henry, AIA  
Principle / Project Manager