

**Charlotte Valley Central School
Board of Education
Regular Meeting
January 05, 2023 at 6:30 p.m.**

I. COMMENCE REGULAR MEETING/PLEDGE TO FLAG

II. PUBLIC FORUM REGISTRATION AND RULES

- A) The President of the Board of Education will ask members of the community if they would like to address the Board of Education.
- B) A list of speakers will be prepared by the Clerk of the Board.

III. AGENDA REVISIONS

- A) Potential approval to accept the revisions to the preliminary agenda.

IV. BUSINESS MEETING

- A) Approval of Minutes – December 01, 2022, Regular BOE Meeting Minutes.
- B) Approval of General Warrant #xx dated January 05, 2023 (expenditures through 01/05/23).
- C) Approval of Cafeteria Warrant #xx dated January 05 2023 (expenditures through 01/05/23).
- D) Approval of Federal Warrant #xx dated January 05, 2023 (expenditures through 01/05/23).
- E) Approval of Capital Warrant #xx dated January 05, 2023 (expenditures through 01/05/23).
- F) Approval of the November 2022 Monthly Cash Balances and Treasurer's Report.
- G) Approval of the November 2022 Student Activity Account Report.
- H) Approval of the Budget Status Report and Revenue Status report for the General Fund and Cafeteria Fund as of January 05, 2023.
- I) Approval of the recommendations of the CSE Chairperson.
- J) Approval of the following wage increases due to the New York State minimum wage increase:
 - Substitute Aide/TA/Teacher
 - Certified Teacher - \$120/per day
 - Bachelor's degree, uncertified - \$110/per day
 - Non-college, Uncertified - \$100/per day
 - Substitute Nurse
 - RN - \$120/per day
 - LPN - \$110/per day
 - Other - \$100/per day
 - Substitute Office Staff - \$14.20/hr
 - Substitute Cafeteria Staff - \$14.20/hr
 - Substitute Bus Driver - \$21.00/hr
- K) Approval of the monetary donation Approval of the monetary donation of \$45.00 from Hannaford Helps Schools and increase the 2022- 2023 budget for the same amount and allocate those funds as follows: \$45.00 to Budget Code # 2110-450 Teaching Regular School – Materials & Supplies.

V. BUSINESS MEETING (Non-Standard Items) - None at this time

VI. PERSONNEL

- A) Departures from the District
 - 1) Resignation(s)
 - A) Approval of the resignation of Niki Dibble from her Long Term Substitute position effective January 05, 2023.
 - B) Approval of the resignation of Sandy Merrihew from her position of Food Service Worker, effective December 22, 2022,

- 2) Leave Requests
 - a) Approval of the leave request of Jessica Marino to begin May 03, 2023 and end approximately May 28, 2023.
- B) Appointments
 - 1) Instructional/Professional
 - a) Approval of the following resolution for Probationary Appointment:
 Upon Recommendation of the Superintendent, and on motion of _____, seconded by _____, the following probationary appointment is hereby made:
 Name of Appointee: Michael Taylor
 Tenure Area: Math 7-12 - Issued
 Date of commencement of probationary appointment: January 09, 2023
 Expiration date of appointment: January 08, 2027
 Certification status: Math 7-12 – Issued
 - b) Approval of the following retroactive resolution for Probationary Appointment:
 Upon Recommendation of the Superintendent, and on motion of _____, seconded by _____, the following probationary appointment is hereby made:
 Name of Appointee: Niki Dibble
 Tenure Area: Childhood Education 1-6
 Date of commencement of probationary appointment: December 09, 2022
 Expiration date of appointment: December 08, 2026
 Certification status: Childhood Education 1-6 - Issued
 - 2) Extra-curricular and Co-curricular
 - a) Approval of the appointment of Deb Moorby to the position of Teacher mentor.
 - 3) Non-Instructional - None at this time
 - 4) Contractual - None at this time
 - 5) Substitute Teachers/Aides
 - a) Approval of the appointment of Miranda Light to the position of Substitute Teacher/Aide effective January 5, 2023.
 - b) Approval of the appointment of Lori Di Martino to the position of Substitute/Teacher Aide effective January 05, 2023.
 - c) Approval of the appointment of Trisha Glogan to the position of Substitute/Teacher Aide effective January 05, 2023.
 - d) Approval of the retroactive appointment of Evelyn Jester to the position of Substitute/Teacher Aide effective January 03, 2023.
 - 6) Retirement(s) - None at this time
 - 7) Appointment(s) to Tenure
 - a) Amanda Brownell – School Psychologist
 - 8) Other - None at this time

VII. ADMINISTRATIVE REPORTS

- A) Superintendent's Report - To Be Determined
- B) Principal's Report - To Be Determined

VIII. ACTION / DISCUSSION ITEMS

- A) Approval of the following results of the Capital Project vote on December 06, 2022:
 149 – yes
 25 – No
- B) Potential approval of the following bond resolution for building project financing:

BOND RESOLUTION DATED JANUARY 5, 2023 OF THE BOARD OF EDUCATION OF THE CHARLOTTE VALLEY CENTRAL SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE CERTAIN CAPITAL IMPROVEMENTS CONSISTING OF CONSTRUCTION AND RECONSTRUCTION OF SCHOOL BUILDINGS AND FACILITIES, AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Charlotte Valley Central School District, New York, at special meeting of such voters duly held on December 6, 2022, duly approved a proposition authorizing the levy of taxes to be collected in installments, in the manner provided by the Education Law, for the class of objects or purposes hereinafter described; and

WHEREAS, the Board of Education, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder ("SEQRA"), has completed its environmental review and, on October 6, 2022, has duly adopted a negative declaration and has determined that the implementation of the type I action as proposed will not result in any significant adverse environmental impacts;

NOW THEREFORE, BE IT RESOLVED by the favorable vote of not less than two-thirds of all of the members of such Board of Education, as follows:

Section 1. The Charlotte Valley Central School District shall undertake certain capital improvements to the School District's existing school buildings and facilities, as more particularly described in Section 3 hereof, and as generally outlined to and considered by the voters of the School District at special voter meeting on December 6, 2022.

Section 2. The Charlotte Valley Central School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$11,300,000, pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein, and such amount is hereby appropriated therefor.

Section 3. The class of objects or purposes to be financed pursuant to this resolution (hereinafter referred to as "purpose") is certain capital improvements consisting of construction and reconstruction of existing school buildings and facilities within the School District (each such building being a class "A" (fireproof and certain fire resistant) building as defined in Subdivision 11 of Paragraph a of Section 11.00 of said Local Finance Law), site improvements, and the acquisition of certain original furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use.

Section 4. It is hereby determined and declared that (a) the aggregate maximum cost of said purpose, as estimated by the Board of Education, is \$13,300,000; and (b) the Charlotte Valley Central School District's plan to finance the cost of said purpose is (i) to provide \$2,000,000 from the existing capital reserve fund for such costs; and (ii) to provide up to \$11,300,000 from funds raised by the issuance of said Bonds and the Bond Anticipation Notes hereinafter referred to; and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 97 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is thirty (30) years.

Section 6. The Charlotte Valley Central School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$11,300,000, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipation of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby shall mature within one year of the date of issuance thereof or such longer term as may be desired in accordance with the provisions of the Local Finance Law, (c) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement, and (d) current funds will be provided prior to the issuance of the Bonds or Bond Anticipation Notes herein authorized, to the extent, if any, required by Section 107.00 of the Local Finance Law.

Section 8. It is hereby determined and declared that the Charlotte Valley Central School District reasonably expects to reimburse the general fund, or such other fund as may be utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Charlotte Valley Central School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the sale and issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the authority to determine whether to accept bids electronically to the extent allowed by the Local Finance Law, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, all contracts for, and determinations with respect to credit or liquidity enhancements, if any, and to sell, issue and deliver said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and Local Finance Law, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education, Vice President and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same. The President of the Board of Education is additionally authorized (but not required) to execute and deliver a financing agreement with the Dormitory Authority of the State of New York and any other agreements and documents necessary to accomplish a financing, all as may be determined in the discretion of the President of the Board of Education.

Section 11. This resolution, or a summary hereof, shall be published in full by the District Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes issued in anticipation of the sale of said Bonds may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall take effect immediately upon its adoption.

- C) Potential approval of the Management Letter Response and Corrective Action Plan to the recommendations made in the Management Letter included in the June 30, 2022 Audited Financial Statements and Supplementary Information and the June 30, 2022 Audit of the Statement of Assets and Fund Balance-Cash Basis of the Extraclassroom Activity Funds prepared by Raymond G. Preusser CPA.

IX. EXECUTIVE SESSION

- A) Enter into Executive Session
 - 1.) Items pertaining to a collective bargaining agreement, the appointment, discipline or continued employment of an individual or individuals.

X. CORRESPONDENCE & INFORMATIONAL ITEMS

- A)

XI. FUTURE MEETING DATES

A) February 2, 2023 – BOE Meeting

XII. ADJOURN REGULAR MEETING