

Board of Education

1914 County Route 35, PO Box 57
Milford, NY 13807
607-286-7715, ext. 2224



NOTICE OF ELECTION
and
APPROVAL OF BOCES ADMINISTRATIVE BUDGET

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
OTSEGO NORTHERN CATSKILLS BOCES

PLEASE TAKE NOTICE that a meeting of the Boards of Education of component school districts of the Board of Cooperative Educational Services of the Sole Supervisory District of Otsego, Delaware, Schoharie, and Greene Counties shall be held on **Monday, April 17, 2023**, for the purpose of electing ***three (3) members*** to the Board of Cooperative Educational Services and to vote on the BOCES administrative budget. The candidates are:

- **Joseph Ballard**
- **Kurt Holcherr**
- **Al Rubin**

A handwritten signature in cursive script that reads "Alyssa Oliveri".

Otsego Northern Catskills
Alyssa Oliveri, Board Clerk

Joseph Ballard, Vice President

Joe graduated from Charlotte Valley in 1973 and attended the Building Trades program at NCOC during his junior and senior years. He also serves on the Charlotte Valley Central School District Board of Education and has served as President in the past. He has been continually active in the community as a member of the Davenport Volunteer Fire Department and coach to community sports teams. Mr. Ballard works as a Project Superintendent for the Clark Organization.

School District: Charlotte Valley Central School District

Kurt Holcherr

Kurt immigrated to the U.S. from Germany in 1959 and was introduced to the trades while attending vocational school as a teenager in New York City. Following graduation, he enlisted in the Navy where he spent 22 years before retiring as Construction Mechanic Chief. Kurt moved to Fleischmanns full time in 1988 and found his niche as a heavy equipment mechanic. After seven years in the field, he joined the staff at ONC BOCES where he worked for 15 years; first as an LTA in Equipment Repair, later in Special Education. Kurt also served on the Margaretville Central School Board for nine years.

School District: Margaretville Central School District

Al Rubin

Al has been a serial entrepreneur since 1993. He owns several companies all of which are startups in numerous counties in Upstate NY. He serves on numerous boards, task forces and committees with a focus on economic and workforce development initiatives. Al considers serving on the board of ONC BOCES an honor and believes the work of the organization a tremendous asset to the region.

School District: Oneonta City School District



Administrative Budget 2023-24 Three Year Comparison

1/17/2023 13:25

Administrative Budget	2021-22		2022-23		2022-23		2023-24		
	Actual	FTE	Adopted	FTE	Revised	FTE	Proposed	FTE	
	Expenditures		Budget		Budget		Budget		
Salaries									
Chief Executive Officer	\$ 146,751	1.00	\$ 164,751	1.00	\$ 164,751	1.00	\$ 164,751	1.00	
Administrative Staff	\$ 308,485	2.43	\$ 323,471	2.43	\$ 323,471	2.43	\$ 246,862	1.53	
Central Office Staff	\$ 330,437	7.40	\$ 344,093	7.40	\$ 344,093	7.40	\$ 432,993	8.21	
Equipment	\$ 12,500		\$ 12,500		\$ 12,500		\$ 13,000		
Supplies	\$ 47,200		\$ 47,300		\$ 47,300		\$ 47,050		
Contractual	\$ 339,848		\$ 298,902		\$ 298,902		\$ 337,677		
Professional Services	\$ 88,700		\$ 100,700		\$ 100,700		\$ 105,570		
Services from Other BOCES	\$ 57,600		\$ 60,100		\$ 60,100		\$ 63,230		
Chief Executive Officer Benefits:									
Teachers' Retirement System	\$ 19,025		\$ 21,867		\$ 21,867		\$ 20,825		
Workers Compensation	\$ 1,174		\$ 1,648		\$ 1,648		\$ 1,648		
Health, Dental & Disability Insurance	\$ 24,174		\$ 24,948		\$ 24,948		\$ 27,036		
Staff Benefits	\$ 430,295		\$ 445,287		\$ 445,287		\$ 487,090		
Retiree Benefits	\$ 1,519,798		\$ 1,606,113		\$ 1,606,113		\$ 1,709,607		
Interfund Transfer Charges	\$ 113,636		\$ 121,886		\$ 121,886		\$ 125,773		
Interest on Borrowed Funds	\$ -		\$ -		\$ -		\$ -		
Total Appropriation.....	\$ 3,439,623	10.83	\$ 3,573,566	10.83	\$ 3,573,566	10.83	\$ 3,783,112	10.74	
							\$ 209,546	5.86%	
							\$ 106,052	2.97%	
Less: Transfer from Accruals	\$ 722,467		\$ 793,896		\$ 793,896		\$ 809,774		
Interest and Earnings	\$ 4,181		\$ 1,500		\$ 1,500		\$ 2,000		
CASEBP Refund	\$ 114,191		\$ 111,702		\$ 111,702		\$ 111,702	* for capital	
Carry Over Encumbrances									
Miscellaneous Revenue	\$0		\$ 250		\$ 250		\$0		
Net Allocation to Component Schools for Admin			\$ 2,666,218		\$ 2,666,218		\$ 2,859,636	\$ 193,418	

Capital Budget	2021-22	2022-23	2022-23	2023-24
	Actual	Adopted	Revised	Proposed
	Expenditures		Budget	
Rental of School District Space	\$90,550	\$94,024	\$94,024	\$98,368
Capital Projects	\$564,191	\$561,702	\$561,702	\$561,702
Total Appropriation.....	\$654,741	\$655,726	\$655,726	\$660,070
			Budget to Budget change	\$4,344
				0.66%

Total Allocation to Component Schools				
For Administration and Rental Budgets		\$ 3,321,944		\$ 3,519,706

Increase to Component Schools	\$ 197,762
Percent Increase	5.95%

Increase to Component Schools without Retiree Health	\$ 94,268
Percent Increase	2.84%

**Administrative Budget 2023-24
Overview and Summary of Changes from Adopted Budget**

Expense Changes:

Salaries & Personnel	Adjustment to salaries and FTE: One administrative position was replaced with a civil service title - shifting salaries from 150 to 160 Minor staffing adjustments in FTE to reflect time spent in program budgets Salaries increased by a minimum of 3.35%																		
Active Staff Benefits	Active Staff benefit cost include a 6% increase in Health, a 5% increase in Dental, TRS rate at 10% and ERS rate at 14.8%																		
Equipment	Equipment purchases are planned to keep office computers and printers on a 3 to 5 year replacement schedule.																		
Supplies	Covers all meeting costs for Cabinet, BOE, Regional Forums, SBO meetings, as well as paper, postage, and office supplies.																		
Contractual	Covers all costs of professional memberships, software contracts, phones, copiers, postage, advertising, training and travel. This includes the contract for Frontline/Forecast5 - 5Sight. Other products can still be purchased by districts in an aidable CoSer. This year, we have also added the full cost of ThoughtExchange to allow all districts access to the software.																		
Professional Services	Includes professional services in a number of areas: <table border="0" style="width: 100%; margin-left: 20px;"> <thead> <tr> <th></th> <th style="text-align: right;"><i>Budget Amount</i></th> </tr> </thead> <tbody> <tr> <td>Annual External Audit and Preparation of Financial Statements</td> <td style="text-align: right;">\$ 27,500</td> </tr> <tr> <td>Internal Audit Function</td> <td style="text-align: right;">\$ 11,570</td> </tr> <tr> <td>Board of Education Legal Fees</td> <td style="text-align: right;">\$ 35,000</td> </tr> <tr> <td>Architectural Fees-capital asset planning</td> <td style="text-align: right;">\$ 20,000</td> </tr> <tr> <td>Fiscal Advisor</td> <td style="text-align: right;">\$ 5,000</td> </tr> <tr> <td>Emmerson Testing - New Requirement</td> <td style="text-align: right;">\$ 1,500</td> </tr> <tr> <td>Consultants - Cabinet and BOE</td> <td style="text-align: right;">\$ 5,000</td> </tr> <tr> <td></td> <td style="text-align: right; border-top: 1px solid black;">\$ 105,570</td> </tr> </tbody> </table>		<i>Budget Amount</i>	Annual External Audit and Preparation of Financial Statements	\$ 27,500	Internal Audit Function	\$ 11,570	Board of Education Legal Fees	\$ 35,000	Architectural Fees-capital asset planning	\$ 20,000	Fiscal Advisor	\$ 5,000	Emmerson Testing - New Requirement	\$ 1,500	Consultants - Cabinet and BOE	\$ 5,000		\$ 105,570
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Retiree Health Insurance	Education Law 1950 requires the Administrative Budget to include the cost of health benefits for ALL Retirees Currently there are 151 retirees and 54 spouses taking insurance. We are anticipating that there will be thirteen (13) new retirees, with a 6% premium increase this equates to a total of: \$1,709,607 161 of the 183 eligible participants are in the CASEBP medigap plan - 87%																		
Interfund Transfer Charges	Transfer of Costs from other Budgets <table border="0" style="width: 100%; margin-left: 20px;"> <thead> <tr> <th></th> <th style="text-align: right;">Cost</th> </tr> </thead> <tbody> <tr> <td>O&M</td> <td style="text-align: right;">\$56,722</td> </tr> <tr> <td>Records Management</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Employee Relations</td> <td style="text-align: right;">\$18,411</td> </tr> <tr> <td>Tech Support</td> <td style="text-align: right;">\$47,169</td> </tr> <tr> <td>Distance Learning (video conf.)</td> <td style="text-align: right;">\$1,338</td> </tr> <tr> <td>Van Mail</td> <td style="text-align: right;">\$2,133</td> </tr> <tr> <td>Total</td> <td style="text-align: right; border-top: 1px solid black;">\$ 125,773</td> </tr> </tbody> </table>		Cost	O&M	\$56,722	Records Management	\$0	Employee Relations	\$18,411	Tech Support	\$47,169	Distance Learning (video conf.)	\$1,338	Van Mail	\$2,133	Total	\$ 125,773		
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Interest on Borrowed Funds	The BOCES no longer budgets for a potential RAN \$ -																		

Revenue Change:

Transfer from Accrual	The 2023-24 budget includes a transfer from an accrual of expense from program budgets, established in 2005-06, for the purpose of offsetting the cost of previously unfunded post retirement benefits (retiree health insurance). This is equal to 8% of total salaries (in 05-06 we used 3%) <i>use of accrual.....</i> \$ 809,774
Revenues	Interest \$2,000 Other unanticipated revenues \$0 CASEBP Refund - used towards capital improvements \$111,702

ONC BOCES			
2023-24 Budget	RENTAL; OPERATIONS & MAINTENANCE; ANCILLARY FEE SCHEDULE		
as of:			
	12/28/2022	FOOT	\$10.48
	ANCILLARY FEES -	(204)	\$500.00
	INNOVATIVE PROGRAMS ONLY		
		TRUST (210) &	
		(212)	\$1,000.00

DISTRICT/LOCATION	PROGRAM USE	SQ. FOOT	ADMIN RENT
ELEM	LPN Program	3000	\$31,440.00
	HSE & ESL Classrooms	733	\$7,681.84
	Total Center Street Rental for Federal Fund		\$39,121.84
	Employee Relations Secretary	300	\$3,144.00
	Employee Relations Director	700	\$7,336.00
	Special Education Classroom (205)	877	\$9,190.96
	Special Education Classroom (Previous Faculty Room)	457	\$4,789.36
	Total Center Street Rental for General Fund		\$24,460.32
TEMA Enterprises, Inc./ISSC	Instructional Support Services Center in Oneonta	3200	\$34,608.00
Projected:	New Classrooms as needed (up to 5)	3750	\$39,300.00
	TOTAL RENTAL		\$137,490.16
	Less: Adult		\$39,121.84
	Total Rental Budget		\$98,368.32

ONC BOCES
Current RWADA Changes

School	17-18 RWADA for 19-20 Bgt	RWADA %	18-19 RWADA for 20-21 Bgt	RWADA %	19-20 RWADA for 21-22 Bgt	RWADA %	20-21 RWADA for 22-23 Bgt	RWADA %	21-22 RWADA for 23-24 Bgt	RWADA %	RWADA Change	Percent Change
Andes	88	1.03%	83	1.00%	73	0.90%	71	0.92%	59	0.77%	(12)	-14.46%
Charlotte Valley	403	4.71%	398	4.80%	374	4.59%	377	4.89%	382	4.96%	5	1.26%
Cherry Valley	472	5.52%	475	5.73%	472	5.80%	440	5.71%	442	5.73%	2	0.42%
Cooperstown	925	10.81%	898	10.83%	880	10.81%	802	10.40%	827	10.73%	25	2.78%
Edmeston	403	4.71%	378	4.56%	365	4.48%	356	4.62%	368	4.77%	12	3.17%
Gilboa-Conesville	327	3.82%	304	3.67%	319	3.92%	277	3.59%	289	3.75%	12	3.95%
Hunter-Tannersvill	367	4.29%	419	5.05%	356	4.37%	349	4.53%	331	4.29%	(18)	-4.30%
Jefferson	270	3.15%	218	2.63%	214	2.63%	196	2.54%	160	2.08%	(36)	-16.51%
Laurens	317	3.70%	326	3.93%	325	3.99%	310	4.02%	310	4.02%	0	0.00%
Margaretville	387	4.52%	358	4.32%	364	4.47%	344	4.46%	330	4.28%	(14)	-3.91%
Milford	387	4.52%	373	4.50%	365	4.48%	366	4.75%	375	4.86%	9	2.41%
Morris	365	4.27%	345	4.16%	332	4.08%	326	4.23%	304	3.94%	(22)	-6.38%
Oneonta	1793	20.95%	1781	21.49%	1808	22.21%	1741	22.58%	1610	20.88%	(131)	-7.36%
Roxbury	303	3.54%	279	3.37%	269	3.30%	267	3.46%	248	3.22%	(19)	-6.81%
Schenevus	379	4.43%	367	4.43%	347	4.26%	314	4.07%	304	3.94%	(10)	-2.72%
South Kortright	356	4.16%	320	3.86%	339	4.16%	290	3.76%	288	3.74%	(2)	-0.63%
Stamford	290	3.39%	306	3.69%	294	3.61%	270	3.50%	239	3.10%	(31)	-10.13%
Windham-AJ	328	3.83%	315	3.80%	316	3.88%	319	4.14%	287	3.72%	(32)	-10.16%
Worcester	398	4.65%	346	4.17%	330	4.05%	294	3.81%	299	3.88%	5	1.45%
Total	8,558		8,289		8,142		7,709		7,452		(257)	-3.16%

ONC BOCES
Total Cost to Components

School	Admin Actual 2022-23	Capital Actual 2022-23	Total Actual 2022-23	Admin Proposed 2023-24	Capital Proposed 2023-24	Total Admin & Capital Proposed 2023-24	Total Inc/(Decr) 2023-24	Percent Change
	Andes	\$ 24,585	\$6,046	\$30,631	\$ 22,641	\$ 5,226	\$27,867	(\$2,764)
Charlotte Valley	\$ 130,541	\$32,105	\$162,646	\$ 146,589	\$ 33,836	\$180,425	\$17,779	10.93%
Cherry Valley	\$ 152,355	\$37,470	\$189,825	\$ 169,613	\$ 39,151	\$208,764	\$18,939	9.98%
Cooperstown	\$ 277,702	\$68,298	\$346,000	\$ 317,354	\$ 73,253	\$390,606	\$44,606	12.89%
Edmeston	\$ 123,269	\$30,317	\$153,586	\$ 141,217	\$ 32,596	\$173,813	\$20,227	13.17%
Gilboa-Conesville	\$ 95,915	\$23,589	\$119,504	\$ 110,901	\$ 25,599	\$136,500	\$16,996	14.22%
Hunter-Tannersville	\$ 120,845	\$29,721	\$150,566	\$ 127,018	\$ 29,319	\$156,337	\$5,771	3.83%
Jefferson	\$ 67,867	\$16,691	\$84,558	\$ 61,399	\$ 14,172	\$75,571	(\$8,987)	-10.63%
Laurens	\$ 107,341	\$26,399	\$133,740	\$ 118,960	\$ 27,459	\$146,418	\$12,678	9.48%
Margaretville	\$ 119,114	\$29,295	\$148,409	\$ 126,634	\$ 29,230	\$155,865	\$7,456	5.02%
Milford	\$ 126,732	\$31,168	\$157,900	\$ 143,903	\$ 33,216	\$177,119	\$19,219	12.17%
Morris	\$ 109,765	\$26,995	\$136,760	\$ 116,657	\$ 26,927	\$143,584	\$6,824	4.99%
Oneonta	\$ 602,842	\$148,262	\$751,104	\$ 617,823	\$ 142,608	\$760,430	\$9,326	1.24%
Roxbury	\$ 92,452	\$22,738	\$115,190	\$ 95,168	\$ 21,967	\$117,135	\$1,945	1.69%
Schenevus	\$ 108,726	\$26,740	\$135,466	\$ 116,657	\$ 26,927	\$143,584	\$8,118	5.99%
South Kortright	\$ 100,416	\$24,696	\$125,112	\$ 110,517	\$ 25,510	\$136,027	\$10,915	8.72%
Stamford	\$ 93,491	\$22,993	\$116,484	\$ 91,714	\$ 21,170	\$112,884	(\$3,600)	-3.09%
Windham-AJ	\$ 110,458	\$27,166	\$137,624	\$ 110,134	\$ 25,421	\$135,555	(\$2,069)	-1.50%
Worcester	\$ 101,801	\$25,037	\$126,838	\$ 114,738	\$ 26,484	\$141,223	\$14,385	11.34%
	\$ 2,666,218	\$655,726	\$3,321,944	\$ 2,859,636	\$660,070	\$3,519,706	\$197,763	5.95%

Contingent Budget Calculation

Year		2022-23		2023-24
Total Budget	\$	3,573,566	\$	3,783,112
Retiree Health	\$	1,606,113	\$	1,709,607
TRS (811)	\$	55,844	\$	45,523
ERS (813)	\$	56,797	\$	64,103
Balance		\$1,854,812		\$1,963,879
Amount to Reduce				\$109,067

2023/24 Budget Assumptions

For the Administrative Budget

Salary Increases

Teachers	3.35%
Support Staff - in negotiations	3.35% (+\$.50 for under \$45,000)
Unit Administrators	3.35%
Non-Unit (set by BOE)	3.35% (+\$.50 for under \$45,000)

Benefits as a percent of salary

FICA/Medicare	7.65%
Worker's Compensation	1.00%
Unemployment	0.50%
ERS	14.80%
TRS	10.00%
PERB	8.00%
Educational Improvement	0.30%
EAP	0.07%

Health Contributions Range

Family	14% to 6.47%
Individual	8% to 5%
Premium Increases	6.00%
Retiree Health Premium	6.00%

Dental Contributions Range

Family	33.6% to 13.48%
2 Person	25% to 9.88%
Individual	12.4% to 0%
Premium Increases	5%