

Charlotte Valley Central School District

Application for use of School District Facilities

Today's Date: Nov. 7th 2023 Date requested: March 8th 2024

Area requested: Gym

INFORMATION ABOUT GROUP

Name of Organization of Individual: Hartwick College VITA & TCE

Time: 4:00 - 6:30 pm Supervisor in charge: Li Luo

Mailing Address: 1 Hartwick Dr. GOL 207 Oneonta NY 13820

Telephone: (Day) (607) 431-4338 (Evening) _____

INFORMATION ABOUT INTENDED USE OF SCHOOL DISTRICT FACILITIES

Purpose of Use: IRS VITA Tax Prep Community Service

Total Participants Expected: 30 Adults: 30 Children: _____

Is equipment required? Yes No _____

If needed, state what type and for what purpose: tables, chairs, secured WIFI, extend cords, etc.

Is someone properly trained for needed equipment, and if so, whom? _____

Name of AED certified provider: _____ A copy of AED certification is required.

Is an admission fee charged? Yes _____ No _____

If so, what will proceeds be used for? _____

If refreshments are served, give details: Food as snack & drinks for all of the volunteers.

AGREEMENT

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/She agrees to be responsible to the District for the use and care of the facilities. He/she on behalf of Hartwick College does hereby covenant and agree to defend, indemnify and hold harmless the District from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of District's property, facilities and/or services by Organization.

Karen Zwill
Signature of Organization's Representative

Address: Same as above Telephone Number: 607-431-4303

Read attached requirements and return application to:
Charlotte Valley Central School, Attention: Jennifer Plante