

On Thursday, March 04, 2021, the Charlotte Valley Central School Board of Education held its Regular Meeting in the Elementary Gym.

Members present: J. Ballard, M. Moyses, B. Garrison and R. Dianich

Member(s) absent: D. Whipple

Others present: J. Harter, M. Rapp, J. Plante, and various members of the community.

M. Moyses called the meeting to order at 6:30 p.m. with the Pledge to the Flag.

M. Moyses asked if anyone would like to speak with the Board. No one asked to address the Board at this time.

On a motion by **B. Garrison** and seconded by **R. Dianich**, the Board accepted the revisions to the preliminary agenda.

Revisions

*M. Moyses - yes J. Ballard - yes B. Garrison - yes
D. Whipple - absent R. Dianich - yes Roll Call - Motion passed*

On a motion by **J. Ballard** and seconded by **B. Garrison**, the Board approved the following items:

February 04, 2021 Regular BOE Meeting Minutes.

Meeting Minutes

General Warrant #30 dated March 03, 2021 in the amount of \$909,229.00

Warrant # 30 03/03/21

Cafeteria Warrant #31 dated March 03, 2021 in the amount of \$31,676.73

Warrant #31 3/03/2021

Federal Warrant #32 dated March 03, 2021 in the amount of \$36,608.88

Warrant # 32 3/03/21

Capital Warrant #33 dated March 03, 2021 in the amount of \$2,175.00

Warrant # 33 3/03/21

January 2021 Monthly Cash Balances and Treasurer's Report.

Treasurer's Report

January 2021 Student Activity Report.

Student Activity

Budget Status Report and the Revenue Status Report for the General Fund and Cafeteria Funds as of 3/3/21.

Budget Status

Approval of the following Charter Application: National Honor Society

Charter App

*M. Moyses - yes J. Ballard - yes B. Garrison - yes
D. Whipple - absent R. Dianich - yes Roll Call - Motion passed*

On a motion by **R. Dianich** and seconded by **J. Ballard**, the Board approved the following resolution for Probationary appointment:

T. Jean-Baptiste

Upon recommendation of the Superintendent, and on motion of R. Dianich, seconded by J. Ballard, the following probationary appointment is hereby made:

Name of Appointee: Theresa Jean-Baptiste

Tenure Area: Spanish 7-12

Date of commencement of Probationary appointment: February 22, 2021

Expiration date of appointment: February 22, 2025

Certification status: Spanish 7-12 - Permanent

*M. Moyses - yes J. Ballard - yes B. Garrison - yes
D. Whipple - absent R. Dianich - yes Roll Call - Motion passed*

On a motion by **J. Ballard** and seconded by **B. Garrison**, the Board approved the appointment of Jessica Roe to the position of Substitute/Teacher Aide, effective March 4, 2021.

J. Roe/Substitute

*M. Moyses - yes J. Ballard - yes B. Garrison - yes
D. Whipple - absent R. Dianich - yes Roll Call - Motion passed*

Superintendent's Report: Mr. Harter reported that the smell is gone in the elementary wing. The floors are down in those rooms and they are sheetrocking in the Prek room tomorrow. Meeting with Department of Labor tomorrow regarding a complaint filed.

Superintendent Report

The latest positive COVID case affects the Senior class. They will be remote until Monday. Budget workshops begin next week. Looking to make Art a full time position. We will be starting tutoring after break with parent pick up as well as possibly CROP. Mary Leh will be coming back next week.

Principal's Report: Mr. Rapp reported that we are working on ideas for PROM and senior day trips. Graduation is being planned for an outside gathering. Spanish Teacher is off to a good start.

Principal Report

On a motion by **B. Garrison** and seconded by **R. Dianich**, the Board approved the 2021-2022 CVCS Calendar.

2021-2022 calendar

*M. Moyses - yes J. Ballard - yes B. Garrison - yes
D. Whipple - absent R. Dianich - yes Roll Call - Motion passed*

On a motion by **R. Dianich** and seconded by **J. Ballard**, the Board approved the following: Contract Agreement between TriValley Plumbing and Heating and the Charlotte Valley Central School District for Capital Construction Phase III 3064-013 in the amount of \$62,000 Contract Agreement between TriValley Plumbing and Heating and the Charlotte Valley

TriValley contracts

Central School District for Capital Construction Phase III 3064-013 in the amount of \$24,700.

*M. Moyses - yes J. Ballard - yes B. Garrison - yes
D. Whipple - absent R. Dianich - yes Roll Call - Motion passed*

On a motion by **J. Ballard** and seconded by **R. Dianich**, the Board approved the following resolution: BE IT RESOLVED, that the Charlotte Valley Central School District, Location code 71212, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Standard work day - Cook

Title - Cook
Standard Work Day (hrs/day) 6.5

*M. Moyses - yes J. Ballard - yes B. Garrison - yes
D. Whipple - absent R. Dianich - yes Roll Call - Motion passed*

On a motion by **B. Garrison** and seconded by **R. Dianich**, the Board approved the amended Management Letter response and Corrective Action Plan for the recommendations made in the management letter included in the June 30, 2020 Audit of Statement of Assets & Fund Balance-Cash Basis of the ExtraClassroom Activity Fund prepared by Raymond G. Preusser, CPA.

Amended Mgmt Ltr response to audt

*M. Moyses - yes J. Ballard - yes B. Garrison - yes
D. Whipple - absent R. Dianich - yes Roll Call - Motion passed*

On a motion by **R. Dianich** and seconded by **J. Ballard**, the Board approved the Charlotte Valley Communicable Disease Plan.

Communicable Disease Plan

*M. Moyses - yes J. Ballard - yes B. Garrison - yes
D. Whipple - absent R. Dianich - yes Roll Call - Motion passed*

On a motion by **R. Dianich** and seconded by **J. Ballard**, the Board approved following resolution regarding the Capital Reserve:

Capital reserve

RESOLVED, that the Board of Education of Charlotte Valley Central School District is hereby authorized and directed to establish a Capital Reserve Fund which shall be used for future building projects and renovations and acquisition of equipment. The ultimate amount of such funds shall be \$1,000,000. The probabale term shall be twenty years and the source of its funds shall be from excess fund balance.

RESOLVED, the Board of Education of Charlotte Valley Central School District hereby authorizes the funding of the Capital Reserve in the amount of \$1,000,000. The source of funds shall be from excess Fund Balance.

*M. Moyse - yes J. Ballard - yes B. Garrison - yes
D. Whipple - absent R. Dianich - yes Roll Call - Motion passed*

On a motion by **B. Garrison** and seconded by **R. Dianich**, the Board approved the following resolution regarding the Teachers' retirement reserve:

Teachers' retirement reserve

RESOLVED, whereas the Board previously established the Teachers' Retirement Reserve as a subfund of the Employee's Retirement Reserve, be it resolved that the Board of Education of Charlotte Valley Central School District authorizes the funding of the reserve in the amount of \$52,000. The funds to come from excess Fund Balance.

*M. Moyse - yes J. Ballard - yes B. Garrison - yes
D. Whipple - absent R. Dianich - yes Roll Call - Motion passed*

On a motion by **R. Dianich** and seconded by **B. Garrison**, the Board approved to go into Executive Session to discuss Personnel and CSE.

Executive Session

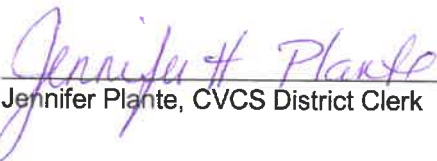
*M. Moyse - yes J. Ballard - yes B. Garrison - yes
D. Whipple - absent R. Dianich - yes Roll Call - Motion passed*

While in executive session, on a motion by **B. Garrison** and seconded by **J. Ballard**, the Board approved the recommendations of the CSE Chairperson.

CSE recommendations

*M. Moyse - yes J. Ballard - yes B. Garrison - yes
D. Whipple - absent R. Dianich - yes Roll Call - Motion passed*

Respectfully submitted,



Jennifer Plante, CVCS District Clerk